

NICOLE E. BECK, CPA

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Summary

Results oriented executive with extensive strategic, financial, accounting and operations management experience in Fortune 200 and independent/privately held companies. An effective leader in the entertainment and commercial real estate industries, possessing outstanding managerial, problem solving and communication skills. Expertise includes:

- Financial Planning, Reporting and Analysis
- Managerial and Production Accounting
- Sales Planning, Forecasting and Deal Analysis
- Internal Control and Compliance
- Transition Management: Expansion/Contraction
- Business Affairs and Legal Negotiation Support
- Team Leadership
- Executive Interface
- Start-up, Entrepreneurial Efforts
- System Implementation

Professional Experience

J.H. Snyder Company, Los Angeles, CA Consultant/ Assistant Controller

2013 – Present

Responsible for all finance, accounting and management reporting for multiple commercial real estate properties and affiliated partnerships

- Generate monthly financial statements: P&L, balance sheet, cash flow and supplemental management schedules
- Liaise with financial institutions regarding all banking activity, including preparation of TI draw requests
- Prepare year-end CAM reconciliations and related tenant billings
- Issue monthly tenant statements, billings for water, electric, HVAC and excess TI costs, and apply cash receipts
- Monitor daily cash flow and operating expenditure activity, including A/P management and processing
- Generate and track partnership capital calls and prepare preferred return calculations
- Initiate and issue monthly partnership distributions
- Develop NOI budgets and cash flow projections, and provide variance analysis to executive management
- Provide due diligence support for sale and/or re-finance of commercial properties

Studio Lambert, Culver City, CA Interim Head of Finance

2012

Responsible for all U.S. based finance, managerial accounting, production accounting and cash management functions for independent television production company specializing in non-scripted programs including Undercover Boss (CBS) and The Pitch (AMC)

- Executed monthly general ledger close process. Generated and posted journal entries in accordance with U.S. GAAP utilizing the Solomon (Microsoft Dynamics) accounting system
- Prepared monthly financial statements and supplemental management information schedules
- Developed weekly cash management reporting tool to track actual and forecasted contractual license fees and ancillary receipts. Initiated and placed collection calls to television networks
- Supervised production accounting activities including pro forma P&L creation, set-up and maintenance of Vista accounting system and bank accounts, and bi-weekly cost reporting
- Performed year-end balance sheet analysis. Identified and posted required adjustments in preparation for audit
- Approved all overhead expenditures and allocations to productions

CBS Television Distribution, Santa Monica, CA *(fka CBS Paramount Domestic Television)*

2000 – 2011

Senior Vice President Finance (2006 - 2011) Vice President Finance (2000 - 2005)

Reporting to CFO, responsible for all finance, planning, production accounting and control functions for the division. Supervised 25 production and 14 overhead employees

- Generated monthly estimate, quarterly forecast, annual budget and long range plan presentations provided to CBS senior management (divisional annual gross revenue \$3.0B – Domestic and International)
- Collaborated with senior management to monetize library content through digital distribution platforms
- Directed monthly P&L and cash flow estimates for first run, off-network, development and library product
- Oversaw the budgeting, finance, accounting and control functions for all Domestic Television first run programs including Entertainment Tonight, Dr. Phil and Judge Judy, representing \$215M in annual production spend

- Influenced and executed sustainable production cost reductions of \$30M (or 15%) over a two-year period
- Managed all sales planning and new deal analysis, including pro forma P&Ls and cash flow projections
- Prepared pro forma P&L and cash flow projections for potential new first run programs, including deal structure analysis and third party profit participation scenarios
- Developed annual marketing, communications, research and distribution budgets. Provided quarterly revised estimates and variance analysis to department heads and senior management
- Supervised all overhead planning, accounting and Corporate Policy compliance (309 employees)
- Implemented overhead cost containment efforts of \$22M (or 19%) over four years
- Managed all third party participation reporting and communication for first run and library product
- Worked with Business Affairs to provide deal analysis and support for talent negotiations
- Represented the CBS Television Distribution Division as member of the CBS Procurement Counsel
- Developed and mentored critical talent, achieving high retention and maintaining departmental knowledge base

Paramount Pictures, Hollywood, CA

1997 – 2000

Director, Motion Picture Development Finance

- Directed preparation of the Motion Picture Development Cost Report issued to senior management
- Developed quarterly forecasts, human resource and capital requirements, and annual operating and strategic business plans
- Responsible for set-up and administration of Paramount's Motion Picture term deals, including development of overhead budgets, and review and approval of capital requests and operating expenditures
- Managed ad hoc requests from Business Affairs, Motion Picture Legal, Creative Affairs, Motion Picture Production and Motion Picture Reporting
- Formulated and directed the design, testing, implementation and maintenance of new development cost tracking management information system
- Served as primary liaison between the term deal business, legal and financial managers and Paramount on all operations, finance, planning, MIS, real estate and human resource matters

Additional Experience

Warner Bros, Consumer Products, Burbank, CA

Director of Finance, Operations & Planning, Sourcing Division

Universal Television/MCA, Universal City, CA

Distribution Controller

The Walt Disney Company, Burbank, CA

Manager, Corporate Reporting

Senior Financial Analyst

Arthur Andersen & Co., Los Angeles, CA; Denver, CO

Senior Accountant, Audit Division

Education

University of Colorado at Boulder, Boulder, CO

Bachelor of Science in Business Administration with an Accounting concentration

- Magna Cum Laude
- Dean's List
- Beta Gamma Sigma
- Chancellor's Honor Roll

Additional Information

- Certified Public Accountant – California License #55422
- Member of Financial Executives Networking Group (FENG)
- Member of National Association of Multi-Ethnicity in Communications (NAMIC)
- aHAND4Life! Advisory Board Member for Finance
- Proficient in Excel and Word